

# HAIRSTYLIST/MANICURIST DEDUCTIONS

Client: \_\_\_\_\_ ID # \_\_\_\_\_ TAX YEAR \_\_\_\_\_

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

<b>MISCELLANEOUS</b>	
Business Cards	
Public Relations/Photos	
Refreshments for Customers	
Client Gifts	
Office Supplies	
Postage	
Rent	
Assistant Fees	
Software	
Film/Processing	
Shampoo Person Expenses	
Laundry	
Cleaning Expense	
Printing Expense	
Stationery	
Other	
Other	
Other	
Other	
Other	
Total	
<b>PROFESSIONAL</b>	
Dues & Professional Fees	
Liability Insurance	
Legal & Professional	
Licenses	
Business Tax	
Memberships	
Publications	
Hair Shows	
Seminars	
Other	
Educational Exp	
Other	
Other	
Other	
Other	
Total	

## **OTHER INFORMATION**

<b>TELEPHONE</b>	
Long Distance	
Answering Service	
Pager/Voice Mail	
Cellular Phone	
Beeper/Pager	
Non-Pub Phone Number	
Long Distance	
Online Services	
Other	
Other	
Total	

<b>EQUIPMENT</b>	
Hairdryers	
Hair Products	
Nail Products	
Misc Supplies	
Chairs	
Filing Cabinet	
Equipment Repairs	
Equipment Rentals	
Computer and Hardware	
Other	
Other	
Total	

<b>UNIFORMS</b>	
Dry Cleaning	
Laundry	
Required Shoes-Coaching	
Other	
Other	

<b>MISCELLANEOUS</b>	
Postage	
Storage	
Other	
<b>PROFESSIONAL</b>	
Vehicle Mileage	
Other	
Total	